## Research and Proposal Development

**We can:**
- Help you plan your research agenda and how it fits your career timeline
- Work with you to shape current research ideas
- Conduct funding searches for internal and external opportunities
- Identify collaborators—internally and externally, individuals and institutions

## Proposal Preparation

**We can:**
- Interpret agency guidelines and contract language
- Assist with letters of intent and preproposals
- Assist with agency forms
- Draft language on KU and IPSR capacity
- Develop and review internal and external budgets and justifications
- Develop and review compliant resumes and biosketches
- Collect documents from consultants and collaborating institutions
- Review, edit, and format proposal text and references
- Review entire proposal for compliance
- Work with KUOR through their two levels of review for internal and external compliance
- Collate, email, or upload proposal
- Track proposal delivery

## Other Services

**We can:**
- Give presentations to students and researchers
- Assist with interpreting agency reviews and submitting revised proposals
- Re-budgets/revisions requested by agencies
- Supplemental funding requests for funded projects
- Contribute to annual reports involving budgeting
- Identify tools to assist with data management planning
- Connect you with other resources to enhance research and strengthen proposals